



WSSC Board MINUTES

May 13, 2019

7-9pm The Westy

Attendees: Curtis Allan (Treasurer), Chip Goss (President); Maggie Lucas (Secretary)
Bill Fry (VP Admin), Brett Conway, Michael O'Byrne, Tim Hinthorn
Absent: Stefan Persson (VP Players), Tom Gass (VP Coaches), Erich Wiener, Jamie Foulk

Welcome and introductions; welcome to our new members: O'Byrne, Conway.

Administration

MOTION: Approve April 2019 meeting Minutes: 1st Fry, 2nd by Lucas, approved unanimously.

ACTION: Need to establish SafeSport reporting, retention, privacy, etc., policies and procedures; Goss will draft. Majority of board present had completed SafeSport; all board will complete SafeSport by next board meeting. We will need at least one person, preferably two, as our record keeper for SafeSport; choice to be made at June meeting, contact Goss if you are interested.

SPRING SEASON: Due to the confluence of self-formed teams and many new teams, spring competition can be uneven; while there is no way to avoid this under our current practices, we can make coaches aware of it.

ACTION: PCA: Goss will research availability of live presentation for WSSC coaches, funded by Washington Youth Soccer.

ACTION: Goss reports fall registration event is near complete set up. WSSC goal to have multiple board members trained for this task. Fee increases for spring and fall to be permanently added to annual retreat agenda. No fee increase for fall 2019.

Club Finances

Allan presents financials; spring season accounting to be substantially complete by the end of May and Allan will report at June meeting.

ACTION: Finance committee will evaluate impacts of recent actions to balance budget, including results of late fees, lower uniform spend, slight fee increase for spring, trend of scholarship requests, etc. and report to board.

Governance

ACTION: Reference to succession planning as highlighted by McMonigle in board e-mail; succession planning efforts underway.

ACTION: Goss will include upcoming items from Admin calendar with meeting packet each month. All board members will become familiar with annual calendar of events and communications, and related documents.

ACTION: Locker clean out partially completed by Fry. Additional clean out to be completed at a later date. Current cost of locker reviewed; no change proposed.

Fry led demonstration and discussion of functionality of Google Drive/Stack Sports for document archive and messaging. Discussion was also held regarding SoccerOffice (led by Hinthorn) and messaging, and regarding Admin calendar and interplay among these tools. Hinthorn will report on efficacy of SoccerOffice at June meeting, including communications, social media. Further refinements to overall organization of functions, archives and communications are underway.

ACTION: Goss and Allan will meet with South Park regarding participation in fall season; team participation will be U12 and below and a South Park representative will be asked to attend WSSC board meetings. Older players are welcome to register for WSSC teams individually.

Discussion was held regarding dual registration and various policies were discussed, including those of HSA, WYS, SSUL, and SYSA. HSA policies govern WSSC in the absence of more specific WSSC policy. This will be an agenda item for annual board retreat.

Coaches

Mid-season reminders letter sent to all coaches by Fry. Emergency lights phone numbers will be provided to coaches for fall.

Fry sent message to all coaches about new WYS SafeSport requirement. The requirement will be monitored by WYS via RMA clearances, which will not be granted unless a coach provides proof of SafeSport completion. Coaches can upload their certificate of SafeSport completion to their Affinity profiles. (Note: Per WYS website, the initial training is required along with a shorter annual refresher course.)

Fields

O'Byrne reports problem with dog poop on Fairmont. Lucas reports meeting Parks representative.

ACTION: Goal Management: Mid-season reminder letter included reminder re goal care. O'Byrne and son continue to check all fields Sunday evenings to ensure goals are moved and secured. O'Byrne reports goals are still not being secured as required.

Good of the Game: Fry coached six year olds on the weekend and it was fun!

Key Dates / Event Planning

06/10 Board completes SafeSport

06/01 Fall Registration begins, RMA clearance will require SafeSport

07/25 Fall Coaches Meeting **(NOTE: Please advise Lucas of your availability for Fall coaches meeting on this date.)**